

## Eligibility

Available for licensed attorneys in good standing judged by the NACUA Board of Directors to have a “bona fide interest in the work of the Association and a commonality of interests with the member institutions of the Association.”

**Commonality of Interest:** Per Article III, Section 8 of NACUA’s Bylaws, NACUA’s Associate Individual members are required to demonstrate their commonality of interest with NACUA’s member institutions. NACUA defines commonality of interest as follows:

- a. is a licensed attorney in good standing;
- b. has a demonstrated interest, experience, and active engagement in identifying, clarifying and resolving legal issues affecting NACUA Member Institutions and advancing the effective practice of higher education attorneys for the benefit of the colleges and universities they serve;
- c. does not represent interests or undertake work that is adverse to the interests of NACUA Member Institutions; and
- d. does not represent any clients or claimants against an institution of higher education unless that client is itself a NACUA Member Institution.

Associate Individual Members must also meet the following criteria:

- Endorsed by the Primary Representative of a Regular Member Institution that the individual currently represents or provides legal advice to, on a more limited basis. Example of representing an Institution on a “more limited basis”:
  - a specialist who handles only occasional matters on an as-needed basis, and
  - does not regularly handle the Institution’s legal affairs
- The individual is not eligible to be a representative of a Regular Member Institution or Associate Member Institution.
- The individual is otherwise employed by that Institution (e.g., an attorney in the HR Office at the Member Institution)

Please note: If an applicant is eligible to join under a member institution and/or on behalf of a non-member institution, they are required to do so.

## Annual Dues\*

Associate Individual Membership: **\$1,005**

## Contingency\*

Membership is contingent on review and approval by NACUA Staff, Chair of the Committee on Membership and Member Services, and the Board of Directors at their meeting in March, June, or November. After review, memberships that are approved will be activated within 1-2 business days.

## Application Review

APPLICATIONS RECEIVED BY	APPLICATIONS REVIEWED BY
June 1 - September 30	November
October 1 - January 31	March/April
February 1 - May 31	June

*\*Please do not submit payment until notified by NACUA that your application has been approved.*



# 2025-2026 Application Associate Individual Membership

Prefix \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ Last \_\_\_\_\_

Position Title \_\_\_\_\_

Institution \_\_\_\_\_

Firm (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

State(s) admitted to practice, year, and bar # \_\_\_\_\_

Are you a licensed attorney in good standing?  Yes  No

Do you have any previous experience in the practice of higher education law?  Yes  No

If yes, please indicate the date that you began your higher education law practice. \_\_\_\_\_

*(Please enter in MM/DD/YYYY format. If you do not know, please indicate the year only.)*

Do you currently represent an institution of higher education as counsel, whether in-house or outside?  Yes  No

How did you learn about NACUA?  Internet Search  Email  NACUA Website  NACUA Meeting

NACUA Publication  Colleague \_\_\_\_\_  Other \_\_\_\_\_

## Optional Demographics

Gender  Female  Genderqueer  Male  Nonbinary

Date of Birth \_\_\_\_\_

Race/Ethnicity  Asian/Pacific Islander  Black/African/Caribbean  Hispanic/Latina/Latino  Indigenous/North American Indian

Middle Eastern/North African  Multiracial/Multiethnic  South Asian  White/Caucasian  Something Else/Not Listed

## Affirmation Statement (Required)

As an Associate Individual Member applicant of the National Association of College and University Attorneys, I affirm the following statements:

1. I do not qualify for membership as the Primary Representative or an Additional Representative of an entity that is eligible for membership as a Member Institution or Associate Member Institution.
2. I do not represent claimants against any Member Institutions or represent parties concerning interests adverse to any Member Institutions (unless such claimants are other Member Institutions).
3. I understand that I have a continuing duty to disclose to NACUA any deviation from the membership criteria set out in the Bylaws and/or Membership Policy Statements of the Association that now exist or may arise during my membership.
4. I understand that any misrepresentation of the above statements may result in my disqualification and/or the termination of my membership.

Name (Print/Type) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## National Association of College and University Attorneys

One Dupont Circle, Suite 620, Washington, DC 20036 | 202.833.8390 | www.nacua.org | membership@nacua.org





# 2025-2026 Application Associate Individual Membership

## Endorsement by NACUA Primary Representative

Associate Individual Membership applications must be endorsed below by a NACUA Primary Attorney Representative of a Regular Member Institution.

**Please Note:** Applicants who are employed by a member college or university or indicate they represent or provide legal advice to a member college or university should procure the signature of the primary representative of that institution.

As a NACUA Primary Attorney Representative, I hereby support this application with the knowledge and belief that this applicant is currently engaged to represent or provide legal advice to my Institution on a more limited basis or is otherwise employed by my institution, and with the belief that the applicant meets the requirements of Associate Individual Membership. I further believe that the applicant meets the following criteria established by the NACUA Board of Directors: the applicant must be a licensed attorney in good standing; and, as determined by the NACUA Board of Directors, have a "bona fide interest in the work of the Association and a commonality of interest with the member institutions of the Association." This category is not open to persons who are eligible to be a representative of either an institutional member or an associate institutional member, or to lawyers who represent an institution that should be a member of the Association and is not a present member.

Primary Representative Name (Print/Type) \_\_\_\_\_

Institution \_\_\_\_\_

Primary Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

## Please Note

Membership is contingent on review and approval by NACUA Staff, Chair of the Committee on Membership and Member Services, and the Board of Directors at their meetings in March/April, June, and November. The NACUA Staff may contact you to request additional information.

## Application Submission

Once completed, please submit full application, including Primary Representative Endorsement to [membership@nacua.org](mailto:membership@nacua.org). For questions, please contact us at 202.833.8390 or [membership@nacua.org](mailto:membership@nacua.org).